

# Data protection policy

General Data Protection Regulation (GDPR) valid as of 25 May 2018

- Data controller

Kukkolan Tilausliikenne Oy  
Rantatie 19  
99800 IVALO

- Contact person

Merja Kukkola  
Tel. +358 40 733 8134  
Email: merja@kukkolanbussit.com

- Name of the register

KukkolanBussit.com charter coaches, taxi

- Purpose of data processing

Data processing is related to the provision, supply and invoicing of agreed services, communication of information, as well as customer relationship management and development.

- Data in the register

Basic information of the client: name, address, postcode, town/city and email address.

In addition to contact details, the register contains information needed for booking, such as the time of the selected trip, date of booking, date of birth, names of other passengers in the group, their dates of birth and other information related to the trip given by the client.

- Regular sources of information

Data related to the client and the booking are saved in a separate register during the booking.

- Disclosure and transfer of data outside the European Union or European Economic Area.

No booking register data is disclosed to third parties. Client data may be disclosed to third parties, such as a shipping company or accommodation provider, if this is necessary for the provision of the service or trip. Client data may be disclosed to the authorities as permitted and obliged by legislation valid at the given time.

## Data security

The data controller's data system and files are protected with commonly used technological data protection methods. Access to the register requires user-specific login and password data, which are only granted to those members of staff of the data controller whose tasks require access to the register.